

# **Countryaire Kennels Inc.**

## **Job Requirements**

**QUALIFICATIONS** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**AGE REQUIREMENT** Must be 18 years or older

**EXPERIENCE** any experience working with animals is desirable but not Required Thorough knowledge of animal handling skills, animal behavior, and animal care is preferred but not required.

**LANGUAGE SKILLS** Ability to read and comprehend simple instructions, short correspondence, and memos. The ability to follow and retain oral instruction in a fast paced environment. Ability to write simple correspondence. Ability to effectively present information to co-workers and the clients. The ability to comprehend detailed instructions written and oral that the clients give for their pets (medication and feedings can be complicated at times).

**REASONING ABILITY** Ability to apply common sense in emergency situations; when working with animals, situations may arise that need a quick reasonable response. Ability to deal with a situation quickly and accurately could in some cases be a matter of life or death for an animal.

**PHYSICAL DEMANDS** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to stand; walk; use hands and fingers to, handle, or feel; reach with hands and arms; and talk; or hear. The employee is occasionally required to sit; climb or balance; and stoop; kneel; crouch; or crawl. The employee must occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, distance vision and peripheral vision.

**WORK ENVIRONMENT** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee is regularly exposed to noxious odors, fumes or airborne particles; toxic or caustic chemicals; and potentially volatile situations which can present risk or injury. The noise level in the work environment is usually moderate to occasionally loud (ear plugs are provided). You will also occasionally encounter animals that will: jump on you, scratch you, growl, try to bite, run away, or bark at you.

# **Countryaire Kennels Inc**

## **Job Description: Kennel Attendant**

**Limited Holiday hours and some weekends will be expected. Double time is paid for certain holidays**

**Starting Pay:** Starting at \$9.00-\$10.00 Based on work experience

### **Additional Wages:**

Customer tips

Merit based raises

Bonuses- (not guaranteed) based on company performance

**Typical Hours:** 20-30

**Shifts may be scheduled during any of the following hours:**

Monday-Friday 7:00am-6:00pm

Saturday: 7:00am-4:00pm

Sunday 7:00am-6:30pm

Most Shifts are between 5-9 hours with a paid lunch on full days.

**Typical Duties and responsibilities include but are not limited to the following:**

- Feeding, watering, medicating all dogs at facility
- Daily cleaning of animal enclosures that are in use (vacuuming, wiping dirty flooring, cleaning up any messes)
- Letting dogs out into outdoor play yard areas
- Making general notes on animal welfare
- Disinfecting outdoor enclosures daily
- Disinfecting used kennels after a dog checks-out
- Scrubbing floors in general walk ways
- Scooping waste from outdoor fenced areas
- Walking dogs
- Maintain the facility by performing tasks including, but not limited to, vacuuming/mopping floors, wiping counters, washing dishes, taking out trash, cleaning bathrooms.
- Assisting Office staff with check-ins and check-outs or whatever the need may be